

**BOARD OF SELECTMEN  
MEETING MINUTES  
August 14, 2017**

**PRESENT:** SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

**Visitors:** J. Worthen, Road Agent, Joe Beaudoin, Police Chief, J. Guthrie, P. Wentworth, J. Thomas, P. Williams (Tri Town News), and A. Getchell (Eagle Tribune)

**Public Announcements**

- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.
- Save the Date- A town wide yard sale will be held on October 7, 2017

**Visitors Comment**

**J. Thomas- Hampstead-Kingston Republican Committee**

Mr. Thomas spoke to the Selectmen regarding a raffle that the committee is looking to have. He noted that the Selectmen had been given the information earlier in the month with the flyer and information on the gun raffle. He stated that they are holding a raffle and have been selling most of the tickets in Kingston and are selling through September 12<sup>th</sup>. They are looking to pull the winning tickets on September 14<sup>th</sup>. He mentioned that RSA 287-A section A-7 which states that a permit is required for the raffle. They are asking the Selectmen for permission whereas the raffle is to be held at the Hampstead Library. He stated that they are looking to sell up to 1000 tickets and so far are at about 250 tickets. The gun raffle will be held regardless of the number of tickets sold. Chief Beaudoin stated that the Police Department issues the permits.

**Chairman Murphy motioned to allow the Hampstead-Kingston Republican Committee to have their gun raffle in Hampstead. Selectman Bennett seconded the motion. The motion passed unanimously (2-0).** Mr. Thomas was told to contact the Police Department for the permit.

**Department Heads**

**New Business**

**"Offer Up Program"-** Chief Beaudoin-

Chief Beaudoin stated that the Police Department would become a safe place for people purchasing and exchanging items via the internet to meet. He explained that there is 24-hour surveillance cameras on the building and that people would feel more comfortable doing transactions in front of a camera. He stated that Monday-Friday there is a dispatcher in the office during the day and the officers are in and out 24/7. He mentioned that it was no cost to the town.

**Chairman Murphy motioned to allow the Hampstead Police Department to allow the "Offer Up" Program which allows the Hampstead Police Department to be a safe place to conduct transactions. Selectman Bennett seconded the motion. The motion passed unanimously (2-0).**

7:05 Public Hearing – accept unanticipated funds – Highway Block Grant Lump Sum

Chairman Murphy read the following notice”

“Pursuant to RSA 31:95 (b) the Hampstead Board of Selectmen will be holding a public hearing on Monday, August 14, 2017 at 7:05 p.m. at the Town Office building, 11 Main Street for the purpose of hearing public testimony and to gather information regarding gifts and grants.”

Mrs. Theriault noted we recently received \$171,402.52 from the State of NH to be used for road work. These funds are in addition to funds already received through the Highway Block Grant, but that they used the same formula to calculate how much each town would be getting. The amount is very close to what the annual Highway Block Grant is.

State Rep. Joe Guthrie asked to speak and stated that he was glad to hear that the town received funds and stated that he was thankful to Governor Sununu for finding \$30,000,000 to pass onto to the communities to help with their infrastructure. Mr. Guthrie asked if there was a time limit on using the funds. Mrs. Theriault responded that the funds are non-lapsing and it can carry to 2018. He then asked if the funds could be used for work at Shop Pond that had been proposed during the budget season. Mr. Worthen responded that it could not be used for that in 2017. Mr. Guthrie then asked that the Selectmen consider putting the work required in the 2018 budget or use any left funds from this for the work because it is unsafe there. Mr. Worthen stated that he gave the Selectmen a list of proposed work that could be done with the funds. He explained that he walked School Street and the Russet Lane/Courtland Road/Woodridge Road areas with the Engineer and of those 2 it was suggested to try and do Russet Lane/Cortland Road/Woodridge Road areas. They will look at the other roads as well. Some of the other roads would require additional work such as changing out culverts, which would add more time to the project and impact the time frame to get any paving done this year. He provided rough estimates on the work, some he calculated, some from a paving contractor. The estimates did not include any potential, culvert work, tack coat or any other additional work. Chairman Murphy asked how late into the year can they pave. Mr. Worthen responded that at least to Mid-October. Chairman Murphy asked that if they couldn't do it by Mid-October would they wait until spring. Mr. Worthen responded that he would go by what the contractor thinks on the weather. He also said that these roads were just his idea, but that the Selectmen can ultimately decide where to do the work.

Selectman Bennett asked about finishing Wash Pond Road (estimated at \$136,000). Mr. Worthen said that is with a 2" overlay and shim/overlay on the whole road. He then noted that if the Selectmen wanted to move in that direction, he would do Wash Pond Road.

Selectmen Bennett stated that he would like to drive the roads and talk with Mr. Worthen and the Engineer. Chairman Murphy pointed out that the purpose of this hearing is to accept the funds, not set the way it will be spent and that could be decided later.

Mr. Guthrie asked again about Shop Pond and wanted to know if a barrier could be placed around the drop area. Mr. Worthen stated there will be one there when the work is done. Any money left over from the paving could be used to do the work for Shop Pond, but not in 2017, as long as the Selectmen approve it.

**Chairman Murphy made a motion to accept the unanticipated funds from the State of NH in the amount of \$171,402.52 to be used for road work in town. Selectmen Bennett seconded the motion. The motion passed unanimously (2-0).** The public hearing was closed at 7:18 p.m.

Open Selectman Seat

Mrs. Theriault stated that there were two applications/letter of interest received for the seat vacated by Selectman Lindquist. Joe Guthrie and Proc Wentworth both submitted letters.

Chairman Murphy stated that they would review the letters received in a non-public session immediately following this meeting.

### **Old Business**

#### **Liaison Reports**

Selectman Bennett - no updates.

Chairman Murphy- Received a letter from Chief Carrier with an update on the proposed cell tower and equipment move. He asked that the Board of Selectmen waive the RFP process for moving the Fire Department Equipment. He noted that there is a very tight time line to move the equipment and sending it out for proposal would make it difficult to fit in. The agreement is for Blue Sky to pay the cost of the move at about \$43,775 of the overall costs (\$51,209.05). Chief Carrier asked that the Selectmen allow them to work directly with All Comm for the communications as well as Palmer Gas for the generator. He submitted the cost breakdown which is attached to these minutes.

**Chairman Murphy motioned to allow the Fire Chief to bypass the normal bid process for the purpose of relocating the Fire Department equipment to the new cell tower with Blue Sky Towers covering the cost of the relocation. Selectman Bennett seconded the motion. The motion passed unanimously (2-0).**

#### **AA Report:**

##### **Census Data**

The employee census data has been provided to Health Trust for LTD, STD and Life insurance for the purpose of establishing premiums.

##### **LED Streetlights**

Jon Worthen, Chief Carrier and Mrs. Theriault met with Affinity. They have conducted a streetlight inventory and will begin work either later this week or early next week. It will take approximately two days to complete the work. Most of the lights will be 3K lights, which is a softer light. In areas where we currently use stronger lighting, 4K will be used for the lighting. This is usually at the sites of busy intersections. The contract was received and reviewed by Town Counsel with a few minor changes. The Chairman needs to sign the contract.

##### **Update on energy wholesale supplier rates.**

Tad Dziemian of White Columns has worked with the town in the past and is recommending a 3-year contract with First Point Power whereas our current one ends November, 2017. The rate that we are paying right now is .07989. The rate that is being recommended is .08086. Eversource's current rate is .116. While the rates change daily he expects that there won't be much of a change from the rate quoted and when he drafts the agreement. Estimated savings over the next three years would be \$22,741. Under the current contract the savings has been over \$6,000.

**Chairman Murphy motioned to having White Columns send over a contract for First Point Power and the contract can be signed by any Selectmen that comes into the office. Selectman Bennett seconded the motion. The motion passed unanimously (2-0).**

##### **LUCA**

Chairman Murphy received a letter from the US Census requesting whether or not the Town would like to receive training for the upcoming census. LUCA stands for Local Update of Census Addresses Operation. It is voluntary. This is training that will help ensure that every living quarters and associated population is included for the census. Mrs. Theriault asked if the Selectmen wanted to recommend someone attend and work with the Census Bureau on getting the information. Chairman Murphy asked if it was necessary for training. Mrs. Theriault responded that from feedback she has seen it is worthwhile to attend. The prior census did have the training listed, but no information on it. It was agreed to see what information is available on the training and to add it to the next agenda.

**Meeting Minutes**

There are meeting minutes for July 24<sup>th</sup> signed and ready for approval.

**Chairman Murphy motioned to approve the minutes as amended for July 24<sup>th</sup>. The motion was seconded by Selectman Bennett. The motion passed unanimously 2-0.**

**Activity Log**

The activity log was reviewed with no changes. Chairman Murphy asked if anyone had spoken with the Recreation Commission or Cemetery Trustees regarding putting the mowing out to bid. Mrs. Theriault said that she had only spoken with the Recreation Director about it but not the Commission. She had not spoken with the Cemetery Trustees. She noted that if they change liaisons the new Selectman could attend if not then she would attend a meeting.

**Re- Appointments/Appointments**

Call for candidates:

- o Ordway Park, full members and alternates – monthly meeting
- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Historic Commission – monthly meetings

There was a request from Reinhild Davis to be appointed to the Recycling and Waste Disposal Committee. Mrs. Harrington noted that Mrs. Davis has attended two meetings of the committee and that she has their support to be a member.

**Chairman Murphy motioned to appoint Reinhild Davis to the Recycling and Waste Disposal Committee. Selectman Bennett seconded the motion. The motion passed unanimously.**

**Correspondence**

There was none

**Visitors Comments**

There was none.

**Chairman Murphy motioned to go into nonpublic session under RSA 91 A: 3 II (c) (Reputations) at 7:33 pm.**

**The motion was seconded by Selectman Bennett.**

**Roll Call vote: Selectman Bennett: yes, Chairman Murphy: yes. Motion passed unanimously.**

The Selectmen discussed the two applicants for the open Selectman seat. They each read the letters received and discussed the background and experience of both applicants. They then discussed any pros and cons of each applicant. In the discussions it was determined that both gentlemen would be good for the job. It ultimately came down to experience. Both Selectmen agreed to move forward with Mr. Guthrie.

**Chairman Murphy motioned to come out of nonpublic session under RSA 91 A: 3 II (c) (Reputations) at 7:48 pm.**


**The motion was seconded by Selectman Bennett.**

**Roll Call vote: Selectman Bennett: yes, Chairman Murphy: yes. Motion passed unanimously.**

**Chairman Murphy motioned to Joe Guthrie to fill the seat vacated by Selectman Lindquist. The appointment is to the 2018 Town Election. Selectman Bennett seconded the motion. The motion passed unanimously (2-0).**

**Selectman Bennett motioned to adjourn at 7:48 pm. Chairman Murphy seconded the motion. The motion passed unanimously (2-0).**

A True Record:



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Tina Harrington, Selectmen's Clerk

Approved By:



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Sean P. Murphy, Chairman



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Chad R. Bennett, Selectman